

Department of Development Services

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Division:	Building Division –Plans Exam	Policy & Procedures	BP-PP-053
Subject:	CONDUIT ONLY PERMITS FOR FIRE ALARM SYSTEMS	Effective Date:	07/15/2008
Code:	N/A	Revised Date:	

A. POLICY

"Conduit Only" permits are considered an "At Risk" permit, as the intent is to allow construction to continue while the final design of the full alarm system is being reviewed by Building Plans Examination and the Fire Department. The intent is to allow the rough-in of electrical raceways and cable assemblies, such as MC Cable. The cable assembly shall be limited to a rating of 20 amperes or less.

B. PROCEDURE

The Building Plans Examination front counter staff shall review the permit application only. No plan submittals are required.

A referenced application number is required to verify that the design is in current plan review status.

The front counter staff will sign off on the application and direct the applicant to Permit Issue.

Permit Issue will issue a "Conduit Only" permit. When the permit is issued a statement on the NaviLine miscellaneous screen should read, "Conduit Only." On the miscellaneous screen check mark the option to display comments on the Permit and Inspection record.

Revision History:

POLICY #	TITLE	Effective Date	Revised	Reviewed
PE-PP-OPS-020	Conduit Only Permits For Fire Alarm Systems	July 15, 2008		
BP-PP-053	Conduit Only Permits For Fire Alarm Systems			August 15, 2008

Approved by:	Concurred by:
Ronald L. Lynn, Director	Gregory J. Franklin, Assistant Director